



www.rum.nl

Info@rum.nl
+31 20 6243412

Ready to blend in?

Our company specialises in importing, blending and trading Rum in bulk all over the world. Originally a family business, we have grown into an international organisation during our more than 250 years of existence. We deal with more than 60 countries worldwide. Our organization is modest in size but delivers exceptional achievements every day. Not a day is the same.

Customer experience, high quality and excellent service are of paramount importance to us. To keep up with our constant growth, we continuously invest in people, machines, systems, and thus increase our clout and visibility. That is why we are looking for a:

(Junior) Buyer (32-40 hrs/wk)

In this role, you will primarily be involved in the procurement side of this globally operating company. You will be trained and supported by experienced colleagues. You have the ambition to learn on the job and to take on more responsibilities in due course. You will help us to remain an agile and professional company that likes to constantly develop itself.

Tasks and responsibilities:

Assist the Chief Procurement Officer (CPO) with her day-to-day tasks, such as:

- Establishing and keeping contact with suppliers;
- Evaluating suppliers and if necessary conducting supplier audits;
- Finding new suppliers / products / supply-areas;
- Requesting, registering and evaluation of samples, offers and prices;
- Planning and placement of orders on suppliers, and monitoring delivery deadlines;
- Checking invoices for purchases of incoming goods;
- Quality checks of incoming goods when necessary;
- Responsible for a portfolio of small and/or new suppliers;
- Stimulate and assist suppliers to work on more ESG related topics and help set up projects;
- Interested in being trained on the product and the Rum world in general; this includes smelling and recognising different Rum types (internal Rum Blender Academy training program);
- Willingness to travel to sourcing countries and industry events.

Reporting:

The (Junior) Buyer reports directly to the CPO in Amsterdam, working within a small procurement team of 4 motivated people

Your skills and experience:

- You have a Bachelor's degree (HBO), e.g. in Procurement, contract management, supply chain, hotel management, logistics, *or* equivalent work experience
- You are approachable and you communicate easily with suppliers, colleagues and logistic companies
- You understand cultural differences
- You have negotiation skills, are pro-active, and feel ownership of your activities
- You work accurately and have attention to detail
- You sincerely feel the responsibility to act according to our Environmental, Social and Governance (ESG) policy; this may include supporting suppliers with more environmentally friendly ways of production
- You have excellent communication skills in English, both written and spoken
- You have a digital mindset and are able to work with an ERP system
- You have excellent communication skills in English, both written and spoken
- French and/or Spanish language skills are an advantage
- Dutch language skills are an advantage; this is the workplace language although we are flexible



E&A SCHEER BV - DECCAWEG 22 - 1042AD - AMSTERDAM - THE NETHERLANDS

By appointment to the court of the Netherlands

IBAN NL69 RABO 0157 5489 29 - BIC RABONL2U - REGISTERED 33158894 - VAT NL005773581B01

On all our transactions our general conditions of sale and delivery apply. These are sent to you on request and are published multilingually on our website



www.rum.nl

Info@rum.nl
+31 20 6243412

What we offer:

E&A Scheer is located in Amsterdam. We have a very modern two-year old office next to our Blending House. Easy to reach by public transport, not far from Amsterdam Sloterdijk train station. Free parking on our own premises. You will be part of a dynamic modern heritage company with a team of 38 professionals in Amsterdam and an additional 5 professionals in Liverpool, UK. The atmosphere is informal; we value an inclusive and diverse working environment. Sustainability is integrated in many ways, such as a bicycle scheme, vitality program, an energy saving office and waste recycling. We offer a competitive package depending on relevant experience.

We know you have a life outside of work and we appreciate you are more than your job. That is why:

- We have flexible hours. Start your day between 07:30 and 09:30.
- After your initial onboarding period there is the possibility to work from home according to a hybrid workplace model.
- You can work anywhere in the building with your own laptop, phone, and a sit-stand desk
- You get 30 holidays based on a 40-hour workweek.
- We offer a non-contributory pension. This means that E&A Scheer will pay your full pension, no contribution from your side.
- If you commute electric, we charge your vehicle. If you come to work for us, we will charge you!
- And last but not least, if you beat our top table tennis players, there will be praise at our monthly after work cocktail bar.



E&A SCHEER BV - DECCAWEG 22 - 1042AD - AMSTERDAM - THE NETHERLANDS

By appointment to the court of the Netherlands

IBAN NL69 RABO 0157 5489 29 - BIC RABONL2U - REGISTERED 33158894 - VAT NL005773581B01

On all our transactions our general conditions of sale and delivery apply. These are sent to you on request and are published multilingually on our website